

Fellowes high school



2014 - 2015

Student Planner



Student Planner 2014-2015



Fellowes High School

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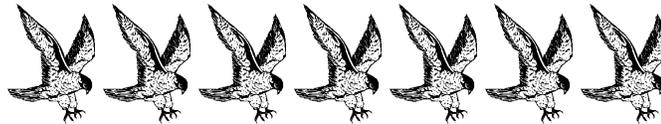


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FELLOWES' MISSION

MISSION STATEMENT –

We the staff of Fellowes High School in partnership with students, parents and the community are committed to sharing responsibility for student learning and well being. Our mission is to equip students with the literacy, numeracy and problem-solving skills needed to meet the challenges of the future with optimism, confidence and passion. Through high expectations and working collaboratively we will encourage all students to focus on learning, to respect all people and the world around them and to take responsibility for their own success.

VISION STATEMENT –

Our role is to work collaboratively as a community in order to develop an engaging learning environment that will support student efforts to experience academic and personal growth.

VALUES –

1. The learning needs of all is the primary focus of all decisions.
2. Students learn in different ways and will be exposed to a variety of instructional approaches.
3. Students need to experience an engaging learning environment that actively encourages their involvement in the process of solving problems and producing quality work.
4. Every individual is responsible for his or her own actions and is aware that all actions have consequences.
5. A safe and physically comfortable environment that is free from harassment.
6. Teachers, administrators, parents, students and the community share responsibility for advancing the school's mission.
7. Commitment to continuous improvement is imperative if our school is going to enable students to become confident and self-directed life-long learners.
8. To be effective we must work in a collaborative environment.
9. Mutual respect and tolerance is a fundamental belief of the Fellowes Community.
10. Competence.

GOALS –

Fellowes High School aims at increasing our efforts to:

1. Improve literacy and numeracy skills for at-risk students.
2. Continue to promote Fellowes' positive image in the community.
3. Continue to promote safety, mutual respect and tolerance within the Fellowes community.
4. Develop engaging learning environments.
5. Encourage students to take responsibility for their learning.

R.C.D.S.B. GENERAL CODE OF BEHAVIOUR

Students of the Renfrew County district School board are expected to deport themselves in a manner which will bring credit to themselves, their families and their school.



Each student is expected to:

1. Attend classes regularly and punctually.
2. Be neat and clean in person and habits.
3. Be diligent in studies.
4. Be kind and courteous to fellow students.
5. Use proper, acceptable language at all times.
6. Be co-operative and respectful to all staff.
7. Have respect for personal and public property.
8. Exhibit honesty and responsibility in personal obligations.
9. Be responsible for personal conduct on school premises, on school buses and during all extra-curricular functions.
10. Refrain from being under the influence of alcohol or the use of illegal drugs at all functions sponsored by the school.
11. Refrain from smoking in the school, on the campus and on the buses.

SCHOOL POLICIES & EXPECTATIONS

Fellowes' policies and procedures are intended to promote an orderly and safe environment, respect for others and their property and the type of habits, which encourage success in school and in the world of work.

1. ATTENDANCE and PUNCTUALITY

You are expected to attend every class and to be punctual. Excessive absenteeism will be reviewed by the school administration and may result in the denial of credit for the course and/or suspension from school. Absences for medical or dental appointments or for long-term illnesses must be covered by a doctor's certificate. In the case of a long-term absence for medical reasons, approval may be sought from the Board of Education for Home-Study so that as much course work as possible can be maintained; where possible, arrangements should be made in advance and the absence must be for a minimum of 10 consecutive school days and supported by a doctor's certificate.

When you are absent from school: all students are expected to bring a signed note to the office on the day that they return. Students must report to the office prior to the warning bell in the morning to have the note stamped and recorded. If students arrive to class without a note they will be referred to a V.P.

2. **ASSESSMENT AND EVALUATION**

The Renfrew County District School Board believes that the purpose of assessment and evaluation is to improve student learning. To this end, Assessment and Evaluation practices shall:

- be focused upon clearly identified curriculum expectations and the achievement chart;
- provide opportunity for students to demonstrate learning to the best of their ability;
- be fair and equitable to all students;
- address the needs of all students, while appropriately recognizing relevant student differences;
- to enhance learning by building on previous successes;
- identify next steps for students to improve their learning;
- include provisions for student self-assessment and goal setting;
- address both what a student learns and how well a student learns;
- be preceded by a clear description of the expectations and standards.

Specifically, the RCDSB has an Assessment and Evaluation procedure that:

- provides for ongoing, varied assessment that provides students with multiple opportunities to demonstrate their learning.
- regards assessment as an opportunity to guide instruction, thereby meeting the needs of individual students.
- ensures communication with parent/guardians regarding their child's progress and development.
- provides timely feedback to students to help students set appropriate learning goals.
- addresses the needs of students with an Individual Education Plan (IEP).
- ensures that students clearly understand what the curriculum expectations are as well as what the evaluation criteria are before beginning a task and/or course.
- provides in-class time for students to work on assessment tasks.
- requires the gathering of data on learning skills and provides feedback and progress updates to students and parents in regards to the student's progress in these skills.

Reporting

- Provincial report cards will be issued twice a semester. Reports will include an indication of a student's development of the Learning Skills and Work Habits as well as the student's achievement of the curriculum expectations.
- Students in Grade 9 – 12 can expect their achievement to be reported as a pegged percentage mark at midterm and a percentage mark on the final report card.
- Students in Grades 9 and 10, who have not been able to demonstrate their competency in a specific subject area, due to such instances as prolonged absence or illness will receive a mark of "I". This indicates that there is insufficient evidence to provide a mark at that time. According to Ministry Policy, a mark of "I" is not permitted in grade 11 and 12.

ASSESSMENT AND EVALUATION (continued)

Reporting (continued)

- Students who receive a mark below 50% on their final report card, may be eligible for Credit Recovery. This will be determined through the Student Success Team at the school, in consultation with the subject teacher.

Late or Missing Assignments

The timely submission of assessment tasks is a Work Habit. As educators, our role is to support the development of learning skills and work habits. Teachers will use a variety of strategies to ensure that work is submitted on time. However, if work is late a teacher may require a student to complete the task through academic detention and will notify parents to discuss consequences and next steps. In addition, the Student Success Team will be involved in providing support to both the student and teacher in the completion of this work. Any issues with non-compliance, regarding the submission of work will be referred to the Principal of the school.

3. **WHAT TO DO IF YOU BECOME ILL WHILE AT SCHOOL**

Report to the main office. Staying out of class, in washroom, or any other area of school will be considered a truancy unless the illness is reported to the office first. Do not use a cell phone to contact parents as we will be unaware of illness and not be available to support you.

4. **PLAGIARISM**

Students are obliged to complete all assigned work without resorting to cheating or plagiarism. Copying another student's work without permission and then passing it off as your own is cheating. Teachers will deal with each case individually; however, normally anyone involved in cheating can expect to receive a grade of zero on any assignment or test where cheating is involved. Plagiarism is the unauthorized copying of someone else's work and then passing it off as your own. Plagiarism is a very serious academic fraud and will be dealt with severely. Plagiarized work will receive a grade of zero, parents/guardians will be notified and a record of the offence will appear in our Ontario Student Record. Should a second offence occur, you may be denied credit in the course. For further clarification, consult your teachers and Fellowes High School Students' Guide to Research and Writing which is located in the library.

5. **SPARES, HALLS and STAIRWAYS**

During spares, students are expected to be either outside, in the cafeteria in the library or the student area on first floor.

6. **TEXTBOOKS and LIBRARY BOOKS**

You are responsible for school supplied texts assigned to you and library books and must return them or their monetary value. No report cards or transcripts or new textbooks will be issued until this is done. Students must return books to the specific classroom teacher and sign the textbook form.

7. **LOCKERS and LOCKS**

The school provides lockers for you but has the right to inspect them at any time. You must keep the locker provided to you by the school. Your lock combination will be recorded by the school. Every effort is made to supervise the halls and locker areas but the school is not responsible for loss due to theft and lockers should not be considered secure enough for storing valuables or money. Any writing or stickers placed on lockers must be removed. Failure to do so may result in charges for cleaning. **Lockers may not be shared.**

8. **BUS POLICY**

You are expected to behave with due attention to safety and the rights of others on the school bus (as per the transportation policy of both Boards of Education, which share the buses). Persistent or significant failure to do so will result in the loss of bus privileges. Absolutely no food or drink is to be consumed on the bus. **Bus passes are for emergencies only.**

9. **FOOD in the SCHOOL**

You are expected to eat lunches in the cafeteria – no food is permitted in the gyms or on 2nd or 3rd floors except in designated area.

10. **INAPPROPRIATE DISPLAYS OF AFFECTION**

As in a place of business, inappropriate kissing and embracing is not acceptable in the school setting.

11. **DRESS**

Students are expected to dress in a modest and clean manner that is appropriate for a workplace environment. Muscle shirts, mesh shirts, 'short shorts/skirts' spaghetti strap tops, intentionally or excessively ripped clothes, bare midriffs, exposed underwear, pyjamas and any clothes bearing offensive language or pictures or promoting alcohol or drugs are not acceptable. Students in breach of this policy will be asked to change or be sent home.

12. **STUDENT ACTIVITY FEE and EXTRACURRICULAR SPORTS**

FEES Student Fee- \$25.00 (There is a family rate of \$15.00 for each additional family member.) This fee supports all student school activities including both curricular (use of library and computer printing, support for field trip transportation, and extracurricular, financial support for guest speakers at assemblies, student council activities, participation in activity days, graduation exercises etc...). Students must pay this fee to be able to participate in any of the activities occurring during the school year. In addition, in order to avoid cutting our sports programs and to assist in covering transportation costs, a fee is collected from each team member for each sport.

STUDENT ACTIVITY FEE and EXTRACURRICULAR SPORTS FEES (continued)

The fee is **\$65 per major sport** (such as basketball, volleyball, soccer and rugby) since these sports involve a large number of games away from the school which require bus transportation: **\$30 is collected per sport where there is less of a travel requirement during the season.** Fellowes High School recognizes the importance of full participation in all aspects of school life. No student will ever be excluded from participating because of an inability to pay fees.

13. SMOKING and SCHOOL PROPERTY

As per Provincial Law, smoking is not permitted on school property. The front path to the school is also off-limits to smokers. **Smoking is only permitted in the smoking area.** Please don't litter!

STANDARDS OF BEHAVIOUR

Respect, Civility and Responsible Citizenship

All school members must:

- respect and comply with all applicable federal, provincial and municipal laws;
- demonstrate honesty and integrity (e.g. avoidance of plagiarism);
- respect differences in people, their ideas and opinions;
- treat one another with dignity and respect at all times, and especially when there is disagreement;
- respect and treat others fairly, regardless of their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age, disability or physical characteristics;
- respect the rights of others;
- employ non-violent means to resolve conflicts;
- show proper care and regard for school property and the property of others;
- adhere to administrative procedures with regard to the use of technology;
- take appropriate measures to help those in need;
- respect all members of the school community, especially persons in positions of authority;
- respect the need of others to work in an environment that is conducive to learning and teaching; and
- attend to responsibilities in a punctual manner.

Safety

All members of the school community must not:

- engage in bullying behaviours;
- commit sexual assault;
- traffic in weapons or illegal drugs;
- give alcohol to a minor;
- commit robbery;
- be in possession of any weapon, including firearms;
- use any object to threaten or intimidate another person;
- cause injury to any person with an object;

- be in possession of, or under the influence of, or provide others with, alcohol or illegal drugs;

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STANDARDS OF BEHAVIOUR (continued)

Safety (continued)

- smoke on school premises; on school buses or in taxis; or on school outings, trips or excursions;
- inflict or encourage others to inflict bodily harm on another person;
- engage in hate propaganda and other forms of behaviour motivated by hate or bias;
- commit an act of vandalism that causes extensive damage to school property or to property located on the premises of the school.

Student Conduct

Under the Education Act, principals are required to maintain proper order and discipline in schools, and students are responsible to the principal for their conduct. A vital goal of the school system is the development of self-disciplined, responsible citizens.

Code of Student Conduct

Students of the Renfrew County District School Board are expected to demonstrate a commitment to the core values reflected in the Code of Conduct, and character traits such as:

Respect	Integrity
Responsibility	Courage
Empathy	Optimism
Initiative	Caring
Honesty	Perseverance

In acting according to these character traits, students will bring credit to themselves, their families and their school. Each student is expected to:

- attend classes punctually and regularly;
- be neat and clean in person and habits;
- be diligent in studies;
- be kind and courteous to fellow students;
- use proper, acceptable language at all times;
- be co-operative and respectful to all staff members;
- have respect for personal and public property;
- exhibit honesty and responsibility in personal obligations;
- be responsible for personal conduct on school premises, on school buses and during all extracurricular functions; and
- refrain from smoking and the use of tobacco products, drugs, intoxicating inhalants, alcohol and near-beer or wine anywhere on the property of the Board, on school buses or in taxis, including on school trips or excursions and at school-related functions.

Student Discipline

It is important that all students and staff members have a safe, caring and respectful learning and working environment that promotes student achievement.

When a principal has reasonable grounds to believe that a student has committed one or more infractions outlined below on school property, during a school-related activity or event, and/or in circumstances where the infraction has a negative impact on the school climate, the principal shall suspend the student.

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STANDARDS OF BEHAVIOUR (continued)

Suspensions Infractions

- uttering a threat to inflict serious bodily harm on another person;
- possessing alcohol or restricted drugs;
- being under the influence of alcohol or drugs;
- swearing at a teacher or at another person in a position of authority;
- committing an act of vandalism that causes extensive damage to school property at the student's school or to property located on the premises of the student's school;
- bullying;
- any act considered by the principal to be injurious to the moral tone of the school;
- any act considered by the principal to be injurious to the physical or mental well-being of any member of the school community; and
- any act considered by the principal to be contrary to the Board or school Code of Conduct.

Expulsion Infractions

The principal shall suspend a student pending an investigation (for or against expulsion) if he or she believes that the student has engaged in any of the following activities:

- possessing a weapon, including possessing a firearm;
- using a weapon to cause or to threaten bodily harm to another person;
- committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner;
- committing sexual assault;
- trafficking in weapons or restricted drugs;
- committing robbery;
- giving alcohol or drugs to a minor;
- an act considered by the principal to be significantly injurious to the moral tone of the school and/or to the physical or mental well-being of others;
- a pattern of behaviour that is so inappropriate that the student's continued presence is injurious to the effective learning and/or working environment of others;
- activities engaged in by the student on or off school property that cause the student's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other persons in the school or district;
- activities engaged in by the student on or off school property that have caused extensive damage to the property of the Board or to goods that are/were on Board property;
- a pattern of behaviour that demonstrates that the student has not prospered by the instruction available to him or her and that the student is persistently resistant to making changes in behaviour which would enable him or her to prosper; or

- any act considered by the principal to be a serious violation of the district or school Code of Conduct.

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BULLYING/HARASSMENT PREVENTION AND INTERVENTION

Bullying adversely affects healthy relationships, the school climate, and a school's ability to educate its students. It impacts negatively on students' ability to learn. Bullying will not be accepted on school property, at school-related activities, on school buses, or in any other circumstances where engaging in bullying will have a negative impact on the life of the school.

Hotline – Fellowes High School has a 24 hour 'confidential' Bullying Hotline which can be reached at 613-735-6858 Ext. 399

Definitions

Bullying: Bullying is typically a form of repeated, persistent, and aggressive behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.

Harassment: Harassment is words, conduct or action that is directed at an individual and serves no legitimate purpose and which annoys, alarms or causes that individual emotional distress. Harassment occurs when an individual is repeatedly singled out for serious mistreatment, which may include threats, bullying, verbal assault, taunting, ostracizing or violent gestures and actions.

Both bullying and harassment are related to real or perceived power over others. Students may attain or maintain power over others in the school through real or perceived differences. Some areas of difference may be size, strength, age, intelligence, economic status, social status, solidarity of the peer group, religion, ethnicity, disability, need for special education, sexual orientation, family circumstances, gender and race.

Bullying and harassment are dynamics of unhealthy interaction that can take many forms. Bullying or harassment can be physical (e.g., hitting, pushing, tripping); verbal (e.g., name calling, mocking, or making sexist, racist, or homophobic comments); or social (e.g., cyber bullying - spreading rumours, images, or hurtful comments through the use of email, cell phones, text messaging, Internet websites, or other technology).

Bullying and harassment are serious offenses for which a student may be suspended.

Computers: Network, Internet and Electronic Devices

The RCDSB Administrative Procedure 141 addresses the implications of the use of technology in terms of safety, privacy and intrusion into district schools. The procedure states clear expectations for all Users who access the Board network or who use Board or Personal-owned devices while on Board property. The full Procedure is published at the RCDSB website: www.renfrew.edu.on.ca (and click on "Staff" then the "Administrative Procedures and Forms" link).

Users are required to promote responsible use of board resources and to refrain from unauthorized access or abuse. Users are expected to make every attempt to avoid inappropriate materials.

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Computers: Network, Internet and Electronic Devices (continued)

They are required to use computers and electronic devices as educational, business and communications tools and to avoid any use which has a negative impact on safe, caring and orderly schools/administrative buildings.

Users in the RCDSB may have access to the Internet, an unregulated world-wide network of computers, to the RCDSB's network and in-school wired and wireless networks. The RCDSB network is maintained by network systems administrators who may from time to time intercept electronic communication. There can be no assumption of privacy when using the network.

Personal technological devices may be used during instructional time for educational purposes.

Personal technological devices may be used outside of instructional class time, so long as the use of these devices does not distract from instructional class time, extracurricular activities, co-curricular activities and the use of the device does not violate any other school or RCDSB policy or negatively impact the network.

The school and or RCDSB is not responsible for personal technological devices in the event of loss, damage or theft.

Technological devices (for example but not limited to: smart phones, ipods, pagers, etc.) may not be carried or be in the possession of students during examinations and/or other major assessments unless the Principal has given permission for students to do so.

If a student violates this administrative procedure, their personal technological device may be confiscated and returned to the parent or guardian, or to an adult student or 16/17 year old withdrawn from parental control, after the instructional day, or as appropriate to the circumstances.

All Users Will:

Use only the passwords and accounts assigned and refrain from sharing accounts and passwords and from using another person's account.

Report immediately any security problem to a person in authority (who shall notify a network system administrator) and refrain from sharing the problem with others.

Refrain from the use of the networks for any of the following specifically prohibited purposes:

- to access resources or data of others for any purpose without authorization, including passwords, files or tapes, whether at school or elsewhere;
- to send messages or files containing digital information likely to result in loss or disruption of the recipient's work or system ("viruses"), or to load such messages or files onto the networks;
- to transfer commercial software, materials protected by trade secret or

other copyright protected material;
-to commit any illegal act;
-to intentionally obtain or send any materials which are or might be considered inappropriate, obscene, abusive, offensive, harassing, illegal, or counsel to illegal activities;

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Computers: Network, Internet and Electronic Devices (continued)
All Users Will:

Refrain from the use of the networks for any of the following specifically prohibited purposes:

- to obtain or attempt to obtain any material or item prohibited by the RCDSB;
- to use the networks for commercial purposes, or for non-sanctioned gaming, and;
- download and/or use software designed to circumvent the user agreement and or other security measures implemented by the RCDSB.

Penalties for violation of these procedures may include temporary or permanent withdrawal of access to technological devices and network privileges, suspension from school, and/or prosecution under the law.

All Student users (Grades 4-12) will have a parent or guardian sign an agreement acknowledging an understanding of this procedure, Form 141-1 Appropriate Use Contract for Students. Adult student users (18) or users who are 16 or 17 and have withdrawn from parental control shall also sign Form 141-1 Appropriate Use Contract for Students. All Users will follow the guidelines regarding appropriate use of networks, especially for the purposes of e-mail and chat activities outlined in this policy. The signature will also demonstrate a commitment to abide by this procedure, as well as knowledge of the range of consequences for failing to do so.

Loss, Theft or Confiscation of Devices

The school is not responsible for students' personal electronic devices in the event of loss, damage or theft.

Misuse of an electronic device may result in the electronic device being confiscated.

Student In Good Standing Policy

Students at Fellowes High School are urged to become active in the wide variety of sports, clubs, drama and other positive opportunities that are available at Fellowes.

Such participation is a major component of a balanced education and the kind of reference that assists students in post-secondary employment and further education. However, Fellowes also recognizes that the student's main focus at school must be on academic success, good attendance and appropriate conduct towards others. Where this is not the case, participation in extra-curricular activities will be restricted until the student is in good standing in terms of academics, attendance and behaviour.

A. All students **who are in good standing** may participate in school sponsored activities.

A **"Student in Good Standing"** is one who is working to potential, is up-to-date with regard to assignments and homework, has not acted in such a manner as to warrant a major penalty, such as

suspension, and whose attendance is regular.

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Student In Good Standing Policy (continued)

- B.** When a student has been identified as participating in activities to such a degree that his/her school progress is threatened or the student has been engaging in unacceptable behaviour or has not been maintaining good attendance or academic progress, the student will be interviewed by a Vice-Principal. The student may be withdrawn from out-of-class activities until he or she has once again established a **“GOOD STANDING”**.

Surveillance Equipment

Surveillance equipment is used at Fellowes High School for purposes of:

- Enhancing the safety of students and staff,
- Protecting school property against theft or vandalism, and
- Aiding in the identification of intruders and of persons breaking the law.

Renfrew County and District Health Unit DESCRIPTION OF SCHOOL HEALTH SERVICES

Renfrew County and District Health Unit staff provide schools with health related programs and services aimed at increasing knowledge and skills, creating supportive environments and putting in place healthy school policies. These programs and services are congruent with the Ministry of Health Mandatory Programs and Services Guidelines (Dec.'97) and support components of the Ontario School Curriculum.

Teacher services include the provision of resource materials on such topics as nutrition, healthy weights, birth control, drug use and pregnancy and consultation on health related curricula. Teachers can refer students who exhibit physical and emotional health problems to the public health nurse for referral.

The Public Health Nurse conducts a Student Health Centre every Tuesday from 11:00 a.m. to 1:00 p.m. At the Centre students are provided with information on such topics as relationships, communication, decision-making, birth control, STD/HIV prevention and other health issues. Immunization clinics are scheduled during the school year. Other services offered to students include school health events, peer education training, prenatal teaching, provision of resource materials and displays on:

- Healthy eating
- Substance use and abuse
- Physical activity, personal safety and injury prevention

- Healthy sexuality

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ADDITIONAL STUDENT RESPONSIBILITIES

Student Assemblies

Some assemblies are curriculum driven and students are required to attend. Students who do not attend must sign out at the office with a legitimate reason, or a professional note excusing their attendance. Students will not be permitted to use the office telephone to obtain parental permission to be excused, unless the request has been endorsed by a Vice-Principal

School Athletic Activities

School Athletic Activities such as games, and tournaments are to be attended by participants only during regular school hours. Fellowes strongly encourages fan support after school hours. If a student chooses to attend a sporting activity as a spectator they must be accompanied by a parent at all times. Students who are not accompanied by a parent will be considered truant as per the Fellowes attendance policy. Students who are 18 years of age or older are expected to make the responsible decision of attending their regular scheduled classes.

Writing of Exams

Students who do not write final exams **will not pass the course**. In the event of sickness, a doctor's note must be presented to a Vice-Principal. If you require that an exam be written early it must be due to an official event **beyond** your control.

VTRAP – Community Violence Treat Risk Assessment Protocol

The Renfrew County District School Board is committed to providing safe, caring and respectful learning environments for all students, staff, school visitors and community members. When a student behaves inappropriately, principals use progressive discipline to help a student take responsibility for their actions, change their behaviour, and learn from their mistakes.

When students' behaviours pose a potential threat to safety or serious harm, the Community Violence Threat Risk Assessment Protocol (VTRA) helps principals take further steps to protect students' well-being. The protocol helps schools respond quickly to threatening incidents such as: possession of a weapon or replica weapon, bomb threat or plan, verbal, written or electronic (Internet, text) threats to kill or injure oneself or others or other threats of violence, fire setting.

The Community VTRA outlines how a school responds immediately to threatening behaviour. Principals may first bring together a School Threat Assessment Team, which includes the principal, vice-principal, the designated regional lead, and police. If the situation is serious, the principal may also consult with the superintendent responsible for the school, and call in the Community Threat Assessment Team. This community team also includes representatives of community agencies who work with us to keep our schools safe, such as local police and children's mental health organizations. Parents and guardians will be notified if their child will be

discussed through the Community Threat Assessment Protocol. If parents/guardians cannot be reached, or if they choose not to provide consent, but a concern for safety still exists due to threatening behaviour, the threat assessment may still proceed. Personal information shared throughout this process will respect and balance each individual's right to privacy with the need to ensure the safety of all.

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INCLEMENT WEATHER PROCEDURE – In the event of a cancellation, teachers will remain in their classes for the first 10 minutes of each period to accept any students who wish to access remedial or additional help. Students will have access to technology in class and in the Library. If feasible, teachers will post a sign on the door if leaving their classroom for an extended period of time. If students cannot locate a specific staff member they are encouraged to report to the main office where the staff member can be paged. Reporting to Student Services is NOT an option as it is not staffed with full time employees throughout the day. The cafeteria will remain closed on inclement weather days for obvious financial reasons. These practices are consistent with other Renfrew County Schools and schools in our coterminous board. As always, it is a parent's decision if they would like their child to attend school for the day.

PARTNERSHIP WITH LOCAL POLICING AGENCIES – Fellowes High School is extremely proud of their partnership with our local Police Services. We often enlist their services when dealing with many issues. We are pleased that our Police Officers are community officers who visit the school regularly for discussions and walk-throughs.

As per our Police Protocol, the following types of incidents require police involvement:

1. weapons offences (e.g. guns or knives, including replicas of weapons plus anything used as a weapon);
2. threats of serious physical injury;
3. physical assault causing bodily harm requiring medical attention;
4. sexual assault;
5. robbery and extortion;
6. drug offences;
7. gang-related incidents;
8. any hate-motivated violence (e.g. violent incidents involving racism, homophobia);
9. criminal harassment which includes stalking;
10. explosive substance incidents;
11. vandalism causing extensive damage to school property or property located on school premises;
12. trespassing incidents (new provisions under the Access to School premises Regulation (o.Reg.474/00), and the Trespass to Property Act); and
13. all other school related occurrences and/or information on a case-by-case basis that, in the principal's judgement, requires police response or involvement.

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2014-2015 DATES TO NOTE

SEMESTER I	SEMESTER II
<p>SEPTEMBER <u>1</u> Labour Day <u>2</u> School Year Begins <u>11</u> School Pictures <u>19</u> P.A. Day</p> <p>OCTOBER <u>8</u> Parent Interviews <u>10</u> School Picture Retakes__ <u>13</u> Thanksgiving</p> <p>NOVEMBER <u>TBA</u> Take Your Kids to Work Day <u>5</u> Term 2 Begins <u>10-12</u> Grad Pictures <u>11</u> Remembrance Day <u>14</u> P.A. Day</p> <p>DECEMBER <u>19</u> Last Day of Classes <u>22- Jan. 4</u> Christmas Break</p> <p>JANUARY <u>5</u> Classes Resume <u>8-23</u> Gr.9 Math EQAO <u>16-22</u> Assessment & Eval. Week <u>23, 26 - 29</u> Exam Days <u>30</u> P.A. Day</p>	<p>FEBRUARY <u>2</u> Term 3 Begins <u>10</u> Grad Picture Retakes <u>11</u> Report Cards Out <u>14</u> Valentine's Day <u>16</u> Family Day</p> <p>MARCH <u>11</u> Parent Interviews <u>16-20</u> March Break <u>26</u> Ont.Sec. Sch. Literacy Test</p> <p>APRIL <u>3</u> Good Friday <u>6</u> Easter Monday <u>14</u> Term 4 Begins</p> <p>MAY <u>15</u> P.A. Day <u>18</u> Victoria Day <u>28-Jun 12</u> Gr.9 Math EQAO_</p> <p>JUNE <u>8</u> P.A. Day <u>19, 22-25</u> Final Exams <u>25</u> Graduation Day</p>